



September 7, 2011

Sharon M. Simmons
6491 Tjossem Road
Ellensburg WA 98926

FILE COPY

RE: Simmons Short Plat, SP-11-00008

Dear Ms. Simmons,

The application for a 2 lot Short Plat on approximately 30.24 acres of land that is zoned Commercial Agriculture, located in a portion of Section 15, T17N, R19E, WM, in Kittitas County, Assessor's map numbers 17-19-15020-0007 was received on August 22, 2011. Your application has been determined complete as of September 7, 2011.

Continued processing of your application will include, but is not limited to, the following actions:

1. A Notice of Application will be sent to all adjoining property owners, governmental agencies, and interested persons.
2. Consideration of written comments from all adjoining property owners, governmental agencies, and interested persons.
3. Conditional Preliminary Approval will be issued. The conditional Preliminary Approval will be final unless appealed within 10 working days following the date of issuance.

If you have any questions regarding this matter, I can be reached at (509) 962-7506, or by e-mail at dan.valoff@co.kittitas.wa.us

Sincerely,

Dan Valoff
Staff Planner

CC to: Thomas F. Upton via Email tom@uptonsurveying.com